

Activity/ Situation	COVID SECURE ARRANGEMENTS FROM 17 TH JAN 2022			
Location	ST PAUL'S NURSERY SCHOOL			
Persons at Risk	Children <input checked="" type="checkbox"/>	Employees <input checked="" type="checkbox"/>	Visitors <input checked="" type="checkbox"/>	Contractors <input checked="" type="checkbox"/>
HAZARD(S)	<ul style="list-style-type: none"> ✗ Contact Between Individuals ✗ Inadequate Cleaning/Sanitising ✗ Spread of Coronavirus to Staff, Children and Families, Visitors and Contractors ✗ Site User Becoming Unwell ✗ Site User Developing Symptoms ✗ Inadequate Hand Washing/Personal Hygiene ✗ Inadequate Personal Protection & PPE ✗ Visitors, Contractors & Spread of Coronavirus ✗ Inadequate Ventilation ✗ Early Years Activities 			
CONTROL MEASURES	ADDITIONAL INFORMATION	YES	NO	N/A
Contact Between Individuals				
It is no longer necessary to keep children in consistent groups ('bubbles')		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Outbreak management plans cover the possibility that it may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups	A Coronavirus contingency plan has been put in place.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assemblies have resumed	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Children can mix at breaks and lunchtimes		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Given the likely gap in COVID-19 cancellation related insurance, schools considering booking a new educational visit, whether domestic or international, are advised to ensure that any new bookings have adequate financial protection in place	Advice to be taken from a commercial insurance provider, the Risk Protection Arrangement (RPA) or an outdoor education adviser to assess the protection available and make sure it provides suitable protection in the event of a COVID-19 related cancellation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Settings can undertake educational day visits		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School has resumed all before and after-school educational activities and wraparound childcare for pupils		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Inadequate Cleaning/Sanitising				
A cleaning schedule that includes regular cleaning of areas and equipment (e.g. twice per day) with a particular focus on frequently touched surfaces is in place.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electronic entry systems and keypads are regularly sanitised particularly first thing in the morning and where possible after each use	These are done by the cleaning staff before the children arrive and when they have left.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bins for tissues and other rubbish are emptied throughout the day	Bins are in place in all rooms.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stocks of cleaning chemicals, liquid soap, paper towels, tissues, toilet roll, bin bags etc. regularly checked and additional supplies requested as necessary	These are checked by the cleaner and requested from Admin when needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spread of Coronavirus to Staff, Children and Families, Visitors and Contractors				
Adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are strongly advised to take a LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result	NEW Close contacts in school are now identified by NHS Test & Trace and education settings will no longer be expected to undertake contact tracing. Identified contacts will be contacted directly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daily testing of close contacts applies to all contacts who are: <ul style="list-style-type: none"> fully vaccinated adults – people who have had 2 doses of an approved vaccine all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status people who are not able to get vaccinated for medical reasons people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine 	Children under 5 years are exempt from self-isolation and do not need to take part in daily testing of close contacts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pupils with SEND identified as close contacts should be supported by their school and their families to agree the most appropriate route for testing including, where appropriate, additional support to assist swabbing.	For further information please see SEND Guidance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18-year-olds are treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Contacts from a school setting will only be traced by NHS Test and Trace where the positive case or their parent specifically identifies the individual as being a close contact	NHS Test and Trace will work with the positive case to identify close contacts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contact with individuals who are required to self-isolate is minimised by ensuring they do not attend the setting		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Children, staff and other adults must not come into the school if they have symptoms, have had a positive test result OR other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (e.g. they are required to quarantine).		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Updated In most cases, parents and carers will agree that a pupil with symptoms should not attend the school, given the potential risk to others. If a parent or carer insists on a pupil attending your school, you can take the decision to refuse the pupil if, in your reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19.	Your decision would need to be carefully considered in light of all the circumstances and current public health advice	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schools are not required to use the NHS COVID Pass, unless they are holding a specific event (such as a reception, concert or party) that meets the attendance thresholds	Where applicable, schools should follow guidance on mandatory certification for events. Under 18s are exempt from showing their COVID Status but should be counted towards attendance thresholds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The NHS COVID Pass is not used as a condition of entry for education or related activities such as exams, teaching, extra-curricular activities or any other day-to-day activities that are part of education or training		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is a substantial increase in the number of positive cases in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Operational Guidance sets out the measures that all education settings should have in place to manage transmission of COVID-19 day to day. For most settings it will make sense to think	For most education and childcare settings, whichever of these thresholds is reached first; <ul style="list-style-type: none"> • 5 children, pupils, 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





<p>about taking extra action if the number of positive cases substantially increases. This is because it could indicate transmission is happening in the setting.</p>	<p>students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or;</p> <ul style="list-style-type: none"> 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period 			
<p>All settings should seek public health advice if a pupil, student, child or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1) or in line with other local arrangements.</p>	<p>Hospitalisation could indicate increased severity of illness or a new variant of concern. Settings may be offered public health support in managing risk assessments and communicating with staff and parents.</p>	☒	☐	☐
<p>All CEV children should attend their setting unless they are one of the very small number of children under paediatric or other specialist care and have been advised by their GP or clinician not to attend</p>	<p>Further information is available in the guidance on Supporting pupils with medical conditions at school</p>	☒	☐	☐
<p>From 13 December office workers who can work from home should do so</p>	<p>Anyone who cannot work from home, such as those involved in the face-to-face provision of education, should continue to go to their place of work</p>	☒	☐	☐
<p>Children and young people previously considered CEV should attend their school and should follow the same COVID-19 guidance as the rest of the population. In some circumstances, a child or young person may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice</p>		☒	☐	☐
<p>Individual risk assessments for colleagues formally considered to be CEV are undertaken and reviewed regularly.</p> <p>NEW The risk assessment will need specific factors to be taken into account, including;</p> <ul style="list-style-type: none"> Ensuring the working environment is as Covid-safe as possible, taking in to account individual vaccination status and the risk of coming into contact with Covid cases as part of their role. 	<p>NEW Coronavirus: how to stay safe and help prevent the spread - GOV.UK (www.gov.uk)</p>	☒	☐	☐

<ul style="list-style-type: none"> They should not provide direct care to people who are known to have a current Covid infection, or symptoms suggestive of Covid. 				
<p>Pregnant women should follow the latest government guidance and avoid anyone who has symptoms of coronavirus. Pregnant women should be particularly attentive to social distancing. Pregnant colleagues should follow the same guidance as for previously defined CEV colleagues and an individual covid risk assessment should be completed and regularly reviewed in addition to the New and Expectant Mother (NEM) workplace risk assessment.</p> <p>NEW the risk assessment will need specific factors to be taken in to account, including;</p> <ul style="list-style-type: none"> Ensuring the working environment is as Covid-safe as possible, taking in to account individual vaccination status and the risk of coming into contact with Covid cases as part of their role. They should not provide direct care to people who are known to have a current Covid infection, or symptoms suggestive of Covid. 	<p>NEW Coronavirus (COVID-19): advice for pregnant employees</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>All employers have a duty of care to their employees, and this extends to their mental health.</p> <p>Make sure you have explained to all staff the measures you are putting in place. Discuss with all staff any changes in place as part of these measures.</p> <p>Because some staff may be particularly anxious about returning, you may need extra systems in place to support staff wellbeing</p>	<p>Read about the: extra mental health support for pupils and teachers, Wellbeing for Education return programme Education Support provides a free helpline for school staff and targeted support for mental health and wellbeing</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Site User Becoming Unwell</p>				
<p>If anyone in the setting develops COVID-19 symptoms, however mild, they are sent home and told they should follow public health advice.</p>	<p>Symptoms of coronavirus (COVID-19)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>If a pupil is awaiting collection, they should be in a room on their own, if possible, and safe to do so. A window should be opened for fresh air ventilation if possible.</p>	<p>Due to the age of the children, a member of staff would need to stay with them but should wear appropriate PPE.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>If a pupil needs to go to the toilet while waiting to be collected, they should use a separate toilet if possible. It must be</p>	<p>To be monitored by staff</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

cleaned and disinfected using standard cleaning products before being used by anyone else				
PPE should be worn by staff caring for the child awaiting collection if close contact is necessary.	See Inadequate Personal Protection & PPE section of this risk assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The room used by the pupil awaiting collection should be cleaned after they have left.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NEW The household (including any siblings) should follow the UKHSA stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection	NEW Stay at home guidance for households with possible coronavirus-covid-19 infection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Everyone displaying coronavirus (COVID-19) symptoms should avoid using public transport and, wherever possible, be collected by a member of their family or household.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In an emergency, call 999 if the pupil is seriously ill or injured or their life is at risk.	Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital unless advised to.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site User Developing Symptoms				
Settings must ensure that staff members and parents/carers understand that they will need to be ready and willing to book a test if they are displaying symptoms. The main symptoms are a high temperature, a new continuous cough and/or a loss or change to your sense of smell or taste. Staff and pupils must not come in to the setting if they have symptoms and must be sent home to self-isolate if they develop them whilst at the setting. All children can be tested if they have symptoms, including children under 5, but children aged 11 and under will need to be helped by their parents or carers if using a home testing kit	This has been communicated frequently to staff, parents/carers. The advice service (or PHE local health protection team if escalated) will provide definitive advice on who must be sent home. A template letter has been provided to schools, on the advice of the health protection team, to send to parents and staff if needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff in all settings should continue to test twice weekly at home.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There is no need for primary age pupils (those in year 6 and below) to regularly test, unless they have been identified as a contact for someone who has tested positive for Covid-19 and therefore advised to take lateral flow tests every day for 7 days.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff and pupils with a positive LFD test result should self-isolate in line with		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19</p>				
<p>If the PCR test is taken within 2 days of the positive lateral flow test and is negative, it overrides the self-test LFD test and the child can return to school, as long as the individual doesn't have COVID-19 symptoms.</p>		☒	☐	☐
<p>NEW From 11 January in England, people who receive positive lateral flow device (LFD) test results for coronavirus (COVID-19) will be required to self-isolate immediately and won't be required to take a confirmatory PCR test</p>	<p>NEW Lateral flow tests are taken by people who do not have COVID-19 symptoms. Anyone who develops 1 of the 3 main COVID-19 symptoms should stay at home and self-isolate and take a PCR test. They must self-isolate if they get a positive test result, even if they have had a recent negative lateral flow test – these rules have not changed</p>	☒	☐	☐
<p>Whilst awaiting the confirmatory PCR result, the pupil should continue to self-isolate</p>		☒	☐	☐
<p>Those with symptoms are expected to order a test online or visit a test site to take a lab based polymerase chain reaction (PCR) test to check if they have the virus.</p>		☒	☐	☐
<p>Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do.</p>	<p>When to self-isolate and what to do - Coronavirus (COVID-19)</p>	☒	☐	☐
<p>UPDATED From Monday 17th January, individuals who are self-isolating with COVID-19 will have the option to reduce their isolation period after 5 full days, if they test negative with an LFD test on both day 5 and day 6 and they do not have a temperature.</p>	<p>UPDATED It is crucial that people isolating with COVID-19 wait until they have received 2 negative rapid LFD tests on 2 consecutive days to reduce the chance of still being infectious. For example, if they test negative on the morning of Day 5 and the morning of Day 6, they can return to their education or healthcare setting immediately on Day 6. The first test must be taken no earlier than day 5 of the self-isolation period, and the second must be taken the following day. All test results should be reported to NHS Test and Trace. If the result of</p>	☒	☐	☐

	<p>either of their tests is positive, they should continue to self-isolate until they get negative results from LFD tests on consecutive days or until they have completed 10 full days of self-isolation, whichever is earliest.</p> <p>Anyone who is unable to take an LFD test or anyone who continues to have a temperature will need to complete the full 10 day period of self-isolation.</p> <p>The default self-isolation period continues to be 10 days, and you may only leave self-isolation early if you have taken 2 rapid lateral flow tests and do not have a temperature in line with guidance.</p>			
Inadequate Hand Washing/Personal Hygiene				
Staff/pupils/cleaners/contractors etc. will be reminded to clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating	All Children sanitise their hands before entering and leaving. Sanitiser is available on entrance to each area of nursery and in each room for use throughout the day. Notices have been displayed around nursery to advise visitors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration is given to how often children and staff will need to wash their hands and time is incorporated for this in timetables and/or lesson plans.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff working with children who spit uncontrollably may want more opportunities to wash their hands than other staff.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help is given to pupils with complex needs to clean their hands properly.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pupils who use saliva as a sensory stimulant or who struggle with “catch it, bin it, kill it” may also need more opportunities to wash their hands and this has been considered.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk assessments for pupils with complex needs that may struggle to maintain as good respiratory hygiene as their peers, e.g. those who spit uncontrollably or use saliva as a sensory stimulant, have been	There will be 6 children at MSP level and 3 at EHCP level and risk assessments will be written for these children by the	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

updated in order to support these pupils and the staff working with them.	headteacher and SENCo			
Hands are washed with liquid soap & water for a minimum of 20 seconds		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The setting has considered whether they have enough hand washing or hand sanitiser 'stations' available so that all children and staff can clean their hands regularly	Additional sanitising liquids have been purchased and sanitiser is available upon entrance to each area of nursery and in each room for use throughout day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alcohol based hand cleansers/gels can only be used if soap and water are not available, but is not a substitute for hand washing. Such gels MUST ONLY BE USED UNDER CLOSE SUPERVISION . In normal circumstances children should not be using alcohol based hand cleansers because of the risk of ingestion.	Other gel has been purchased and wipes are also available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The setting has embedded hand washing routines into their culture supported by behaviour expectations to help ensure younger children and those with complex needs understand the need to follow them.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The 'catch it, bin it, kill it' approach is very important and is promoted	<p>CATCH IT  Germs spread easily. Always carry tissues and use them to catch your cough or sneeze.</p> <p>BIN IT  Germs can live for several hours on tissues. Dispose of your tissue as soon as possible.</p> <p>KILL IT  Hands can transfer germs to every surface you touch. Clean your hands as soon as you can.</p> <p></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Disposable tissues are available in each room for both staff and pupil use	More tissues have been purchased.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bins (ideally lidded pedal bins) for tissues are available in each room	These are in use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The setting has embedded the 'catch it, bin it, kill it' approach to ensure younger children and those with complex needs get this right, and that all pupils understand that this is now part of how the setting operates	The e-bug website contains free resources for schools, including materials to encourage good hand and respiratory hygiene	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inadequate Personal Protection & PPE				
Face coverings are worn when moving around the premises, outside of classrooms, such as in corridors and communal areas in all settings by staff and visitors unless they are exempt		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Face coverings are not worn in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

in PE lessons				
Teachers are not expected to wear a face covering in the classroom if they are at the front of the class, to support education delivery, although settings are sensitive to the needs of individual teachers		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
We are mindful and respectful of such circumstances where people may not be able to wear a face covering	<p>This includes;</p> <ul style="list-style-type: none"> • people who cannot put on, wear or remove a face covering because of a physical or mental illness or impairment, or disability • people for whom putting on, wearing or removing a face covering will cause severe distress • people speaking to or providing assistance to someone who relies on lip reading, clear sound or facial expressions to communicate • to avoid the risk of harm or injury to yourself or others • people are also permitted to remove a face covering in order to take medication 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn	<p>Transparent face coverings may be effective in reducing the spread of COVID-19.</p> <p>However, the evidence to support this is currently very limited.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>School has a small contingency supply of face coverings available for people who:</p> <ul style="list-style-type: none"> • are struggling to access a face covering • are unable to use their face covering as it has become damp, soiled or unsafe • have forgotten their face covering 		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Face coverings (whether transparent or cloth) should fit securely around the face to cover the nose and mouth and be made with a breathable material capable of filtering airborne particles		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Children in early year's settings do not need to wear a face covering.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>Face visors or shields can be worn by those exempt from wearing face coverings by they are not an equivalent alternative in terms of source control of virus transmission.</p>	<p>They may protect against droplet spread in specific circumstances but are unlikely to be effective in reducing aerosol transmission when used without an additional face covering. Face visors or shields should be cleaned appropriately.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Clear instructions are provided to staff on how to put on, remove, store and dispose of face coverings, to avoid inadvertently increasing the risks of transmission</p>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>When wearing a face covering, staff, visitors and pupils should:</p> <ul style="list-style-type: none"> • wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on • avoid touching the part of the face covering in contact with the mouth and nose, as it could be contaminated with the virus • change the face covering if it becomes damp or if they've touched the part of the face covering in contact with the mouth and nose • avoid taking it off and putting it back on a lot in quick succession to minimise potential contamination 		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>When removing a face covering, staff, visitors and pupils should:</p> <ul style="list-style-type: none"> • wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing • only handle the straps, ties or clips • not give it to someone else to use • if single-use, dispose of it carefully in a household waste bin and do not recycle • once removed, store reusable face coverings in a plastic bag until there is an opportunity to wash them. • if reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric • wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed 		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Where a face covering becomes damp, it should not be worn and the face covering</p>	<p>Staff and pupils may</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

should be replaced	consider bringing in a spare face covering to wear if one gets damp during the day.			
PPE for coronavirus (COVID-19) is required when performing aerosol generating procedures (AGPs)	Plenty of PPE is available for staff. safe working in education, childcare and children's social care	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
When working with children who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms, only any PPE that would be routinely worn, is worn		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visitors, Contractors & Spread of Coronavirus				
School strongly encourages parents and other visitors to take a lateral flow device (LFD) test before entering the school		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key contractors are made aware of the school's control measures and ways of working.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School ensures site guidance on is explained to visitors and contractors on or before arrival	Contractors are sent an induction to site form and all visitors are informed of covid restrictions and procedures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contractors to provide updated risk assessment prior to visit which includes their own controls round infection spread prevention		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As normal, settings engage with their local immunisation providers to provide immunisation programmes on site, ensuring these are delivered in keeping with the school's control measures	These programmes are essential for children's health and wellbeing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inadequate Ventilation				
Co2 monitors used and monitored to detect areas of poor ventilation		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where Co2 monitor readings are consistently high for at least 1 week (1500ppm or higher) the school has either bid for air cleaning units (HEPA filtration) or purchased units to improve ventilation		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Occupied spaces must always be well ventilated and a comfortable teaching environment maintained	Windows and doors are opened where possible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ventilate spaces with outdoor air	Windows and doors are opened where possible.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where possible, occupied room windows should be open		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Switch air handling units with recirculation to 100% outdoor air where this is not possible, systems are operated as normal	air conditioning and ventilation during the coronavirus outbreak and CIBSE coronavirus (COVID-19) advice.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prop doors open, where safe to do so (bearing in mind fire safety/safeguarding), to limit use of door handles and assist with creating a throughput of air	Fire doors must not be propped open unless they have a self-closing hold open device fitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In cold weather where the school heating system is activated, windows are open to provide trickle ventilation rather than being fully open		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration given to opening high level windows in preference to low level to reduce draughts		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consideration given to only opening every other window instead of all windows when the heating is activated		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If settings need to use additional heaters they only use sealed, oil filled electric heaters	Electric fan heaters used sparingly due to increased fire and electrical risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Early Years Activities				
Supervised tooth brushing programmes may be re-established within settings using the dry brushing method.	<i>For information see the guidance for supervised toothbrushing programmes in early years and school settings.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Settings should risk assess activities that involve malleable materials for messy play such as sand, mud and water, as part of their regular curriculum planning.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Children wash their hands thoroughly before and after messy play		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you consulted with the people/representatives undertaking the activity as part of the preparation of this risk assessment		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
What is the level of risk for this activity/situation with existing control measures		High <input checked="" type="checkbox"/>	Med <input type="checkbox"/>	Low <input type="checkbox"/>
Is the risk adequately controlled with existing control measures		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
Have you identified any further control measures needed to control the risk and recorded them in the action plan		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
ACTION PLAN (insert additional rows if required)	To be actioned by			
Further control measures to reduce risks <i>so far as is reasonably practicable</i>	Name	Date		

State overall risk level assigned to the task AFTER implementation of control and action plan measures taken as a result of this risk assessment		High <input type="checkbox"/>	Med <input checked="" type="checkbox"/>
		Low <input type="checkbox"/>	
Is such a risk level deemed to be as low as reasonably practical?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is activity still acceptable with this level of risk?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If no, has this been escalated to senior leadership team?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Assessor(s) :	Nicola Jolly Waller (SBM)	Signature(s):	<i>Nicola Jolly Waller</i> <i>Claire Rigden</i>
Position(s):	Claire Rigden (Headteacher)		
Date:	06.09.21 updated 17.01.22	Review Date:	17.03.22
Distribution: All staff, governors, parents, contractors, visitors.			

Risk rating	Action
HIGH	Urgently review/add controls & monitor, notify H&S Team (if Likely or Highly Likely – stop work, seek competent advice)
MEDIUM	Review/add controls (as far as reasonably practicable) & monitor
LOW	Monitor control measures

POTENTIAL OUTCOME

Catastrophic	Fatal injury/permanent disability
Major	RIDDOR reportable Specified Injury/Disease/Dangerous Occurrence
Moderate	RIDDOR reportable over 7 day injury
Minor	Minor injury (requiring first aid)
Insignificant	Minor injury

LIKELIHOOD

Highly likely	More likely to occur
Likely	↓
Possible	
Unlikely	
Remote	Less likely to occur

POTENTIAL OUTCOME

Catastrophic					
Major					
Moderate					
Minor					
Insignificant					
	Remote	Unlikely	Possible	Likely	Highly Likely

LIKELIHOOD